



Office of the Registrar

(973) 300-2214 • sussex.edu • One College Hill Road • Newton, NJ 07860

GRADUATION APPLICATION

Please submit this application and the appropriate fee to the Business Office. The deadline is July 1st for an August graduation; December 1st for a January graduation and March 1st for a May graduation. Eligible students wishing to participate in the May ceremony must also apply by March 1st.

A minimum GPA of 2.00 must be attained. The required hours are determined by the program (minimum 60 hours for the Associate Degree and 30 hours for the Certificate).

Graduation with Honors will be based on a cumulative GPA calculated on all work taken at SCCC. Highest Honors – 3.90 to 4.00; High Honors – 3.75 to 3.89; Honors – 3.50 to 3.74. All candidates must have earned at least 50% of the degree requirements in residence at SCCC with no grade below a "C" and no repeated courses. Developmental courses are excluded. Certificate candidates do not qualify for honors at graduation.

Student ID #: _____

Please print your name as it should APPEAR ON your DIPLOMA and printed in the PROGRAM:

First Name Middle Name and/or Maiden Name Last Name

Last name must match the one we have on record.

This will be the address that your diploma or certificate will be mailed to. Please make sure this address matches the one we have on record.

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone Number: _____ Evening Phone Number: _____

I expect to complete my degree/certificate requirements as of:

January _____ May _____ August _____ Year _____

Check One: Degree Certificate

First Degree/Certificate (Major): _____

Second Degree/Certificate (Major): _____

Final responsibility for satisfying degree or certificate requirements, as outlined in the College Catalog, rests with the student. I understand that all program requirements must be satisfactorily completed and all financial obligations met before I will receive my degree or certificate.

Signature: _____ Date: _____

OFFICE USE ONLY
\$50 Application Fee for a Degree or a Certificate
\$60 Application Fee for both a Degree and a Certificate (in the same semester).
Cash Check # Charge Other Amount: Date: Initials: