

Sussex County Community College
Policy No.: 301.17
Area: Academic Affairs
Updated & Adopted: February 25, 2020

301.17 Confidentiality of Student Records

PURPOSE OF THE POLICY

The purpose of this policy is to establish criteria for disclosure of students' educational records.

GENERAL STATEMENT OF CONFIDENTIALITY OF STUDENT RECORDS

In compliance with the Family Educational Rights and Privacy Act (FERPA), it is the policy of SCCC to protect students' right by restricting releases of personal information about their college records. FERPA becomes effective on the first day of classes for those newly admitted students who have scheduled at least one course. A student who accepted an admission offer but did not schedule at least one course, or a newly admitted student who canceled his/her registration either before or after the semester begins, is not covered by FERPA.