

Financial Aid Office One College Hill Road Newton, NJ 07860 Phone: (973) 300-2225

Fax: (973) 300-2224

Requesting an IRS Tax Return Transcript for 2021-2022 Academic Year

If your FAFSA has been selected for verification and you and/or your parents do not use the IRS Data Retrieval process and you no longer have a copy of the 2019 tax return, you may contact the IRS for a copy of your **2019 Tax Return Transcript.**



IRS.go	V	Contact Us Exit
Get Transcript		n Español Privacy Notice
All fields are required		
Social Security Number (SSN) or <u>Individual Tax ID Number (ITIN)</u> .		
Date of Birth Day ✔ Month ✔	Message from webpage	x
Street Address 7	THIS U.S. GOVERNMENT SYSTEM IS FOR AUTHORIZED USE ONLY! Use of this system constitutes consent to monitoring, interception, recording; reading, copying or capturing by authorized personnel of all	
ZIP or Postal Code	activities. There is no right to privacy in this system. Unauthorized use of this system is prohibited and subject to criminal and civil penalties, including all penalties applicable to willful unauthorized access (UMAX) or inspection of taxpayer records (under 18 U.S.C. 1090 and 26 U.S.C. 7213A and 26 U.S.C. 7431).	
Continue	OK	—
IRS Privacy Policy		

- 1. Go to www.irs.gov and choose "Get Your Tax Record."
- Select "Get Transcript Online" to print from home OR select "Get Transcript by Mail" to have it sent to you.
- 3. Hit OK and complete the form with your information making sure your street address exactly matches the one on your tax return.
- 4. Select RETURN TRANSCRIPT as the type of transcript.
- 5. Select 2019 as the tax year.
- Tax Return Transcript Needed for:Student/Spouse_____ Parent(s)____.
- 7. Copies of 2019 W2s Needed for:
 Student/Spouse Parent(s)

If you are unable to obtain your tax transcript online, you can use the IRS automated phone tool at (800) 908-9946 or mail IRS Form 4506 or 4506-T to the IRS. (The 4506-4506-T forms are available online at www.irs.gov.)

^{**}Remember these transcripts together with other verification documents should be returned to the Financial Aid Office as soon as possible to complete your aid file for the 2021-2022 school year.