



**Board of Trustees Regular Meeting
Tuesday, April 26, 2022 – 5:00 p.m.
Performing Arts Center**

AGENDA

1. General Institutional Functions

- 1.1 Call to Order
 - 1.2 Public Statement: Adequate notice of this meeting specifying the time and location was transmitted via fax, email, posted to the Sussex County Community College Website, and on the main entry doors to the Administration Building, on Thursday, April 21, 2022, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-8.
 - 1.3 Roll Call / Pledge of Allegiance
 - 1.4 Welcome to Guests
- All members of the public that provide public comment shall first identify themselves. Public comments may be submitted to the Board of Trustees Secretary via email or written letter if received at least (8) hours prior to the meeting. Written public comments shall be read at the remote meeting with the same time restrictions of all public comments at the meeting. Duplicative comments may be summarized at the discretion of the Board of Trustees Chair.
- 1.5 Courtesy of the Floor on Agenda Items Only (Public Session-5 Minutes per Speaker).

ACTION

- 1.6 Approval/Acceptance of Minutes (Attachment pgs. 1-11)
 - 1.6.1 Minutes from the Tuesday, March 22, 2022 Board Workshop. (Resolution No. GI04262022-1)
 - 1.6.2 Minutes from the Tuesday, March 22, 2022 Regular Board Meeting. (Resolution No. GI04262022-2)
 - 1.6.3 Acknowledgment of Receipt of Committee Meeting Minutes. (Resolution No. GI04262022-3)
 - Finance and Facilities Committee – April 12, 2022.
 - Personnel and Curriculum Committee – April 19, 2022.
 - Audit and Policy Committee – April 19, 2022.
 - Finance and Facilities Committee – April 19, 2022.

2. Consent Agenda – ACTION/RC

The President recommends items 2.1 - 2.5 for Board approval, as brought forth after discussion and review by Board Committees:

- 2.1 Approval of Personnel Items
 - 2.1.1 March 9, 2022 – April 13, 2022 Personnel Actions. (Attachment pg. 12, Resolution No. P04262022-1)
- 2.2 Approval of Curriculum Items
 - 2.2.1 Termination of the A.S Psychosocial Rehabilitation Degree Program. (Attachment pg. 12, Resolution No. CI04262022-1)
- 2.3 Approval of Policy Items
 - 2.3.1 New Policy No. 101.7 – Granting Concurrent Faculty Rank to the College President. (Attachment pgs. 14 & 15, Resolution No. AP04262022-1)
- 2.4 Approval of Finance Items
 - 2.4.1 Science Instructional Equipment - Fisher Science Education for Labquest 3 Education Package – Testing devices used to measure different chemical and physical aspects of the environment and to perform various scientific experiments for Environment Science and Ecology classes – quantity 8, plus accessories. Total Cost: \$26,404.00. Opex Funded. (Attachment pgs. 16-21, Resolution BFF04262022-1)
- 2.5 Approval of Facilities Items
 - 2.5.1 Graduation Tent Rental from Metz Amusements & Concessions LLC, in the Amount of \$21,074.00. Opex Funded. (Attachment pgs. 22-25, Resolution No. BFF04262022-2)
 - 2.5.2 PSTA Security Systems - Open Systems Integrators, Inc. in the Amount of \$113,183.00, for IP video camera surveillance system and door access control system for the Public Safety Training Academy – Includes hardware, software licenses, installation, and programming. Chapter 12 Funded. (Attachment pgs. 26-38, Resolution No. BFF04262022-3)

3. Finance – ACTION/RC

- ACTION/RC** 3.1 Recommendation: Acknowledge Receipt and Review of Financial Statements – March 31, 2022 Nine Months YTD FYE June 30, 2022. (Attachment pgs. 39-60, Resolution No. GI04262022-4)

4. Policy

- 4.1 Second Reading of Bylaws Amendment (Attachment pg. 61, Resolution No. AP04262022-2)

WHEREAS, Article III, Section 3.2(e) of the Bylaws of Sussex County Community College (“the College”) gives the Board of Trustees of the College the right to appoint the College President; and

WHEREAS, N.J.S.A. 18A:64A-3 gives the Board of Trustees the right to enter into a contract with the President, setting forth his terms and conditions of employment; and

WHEREAS, Article III, Section 3.2(f) of the Bylaws gives the Board of Trustees of the College the right to appoint the teaching staff of the College; and

WHEREAS, Article III, Section 3.2(p) and (q) of the Bylaws give the Board of Trustees the authority to make such rules and exercise such powers as are necessary and proper for the administration of the College; and

WHEREAS, the Board of Trustees deems it to be in the best interest of the College, when so determined by the Board of Trustees on a case-by-case basis, to permit the College President to hold a concurrent faculty appointment, without requiring the recommendation of the President; and

WHEREAS, Article I, Section 1.3 of the Bylaws permits the Board of Trustees to amend the Bylaws by approval of an amendment at two meetings, with the second occurring not sooner than fourteen (14) days after the first; and

WHEREAS, the Board of Trustees wishes to amend Article III, Section 3.2 to allow the Trustees to appoint the President to a concurrent position on the faculty without requiring the recommendation of the President;

NOW, THEREFORE, BE IT RESOLVED that Article III, Section 3.2 is hereby amended to add to Section 3.2(e) the words “and to appoint the president to a concurrent position on the faculty, on a case-by-case basis, in the sole discretion of the Board of Trustees, upon the recommendation of the Chief Academic Officer. A president so appointed to concurrent faculty rank shall be considered a managerial executive, confidential employee, and supervisor, excluded from the faculty bargaining unit” and

BE IT FURTHER RESOLVED that this amendment shall take effect immediately following its second approval by the Board of Trustees.

ACTION/RC 4.2 Recommendation: Approval of Bylaws Amendment for No. 4.1 Second Reading. (Attachment pg. 62, Resolution No. AP04262022-3)

5. Personnel

ACTION/RC 5.1 Recommendation: Resolution to Amend the College President’s Contract, Granting Concurrent Faculty Rank. (Attachment pg. 62, Resolution No. P04262022-2)

WHEREAS, the Board of Trustees of the College wishes to amend the existing Employment Agreement with Dr. Connolly;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees, upon the recommendation of the Senior Vice President of Academic and Student Affairs, appoints Dr. Jon Connolly to the concurrent position of a Member of the Faculty jointly in Academic Programs in Environmental, Horticultural, and Biological Science; and

BE IT FURTHER RESOLVED that the Board of Trustees hereby directs that the Chairperson of the Board of Trustees execute the Amended to President Connolly’s Employment Agreement, which shall so provide, on behalf of the College.

ACTION/RC 5.2 Recommendation: Amendment to President’s Contract, Dated June 8, 2021, Granting the Concurrent Faculty Rank of Associate Professor, jointly in Academic Programs in Environmental, Horticultural, and Biological Science, with no additional compensation. (Attachment pg. 63, Resolution No. P04262022-3)

6. Reports

6.1 Correspondence File. (Attachment pgs. 64 & 65)

7. Presentations – Anita Collins – Teen Arts

8. Courtesy of the Floor on General Matters (Public Session-5 Minutes per Speaker)

9. Other Business

Discussion / Reports / Announcements:

9.1 Trustee Activity Update

9.2 Alumni Trustee Report

9.3 President’s Report

9.4 Chair’s Comments

9.5 The next meeting of the Board of Trustees will take place Tuesday, May 24, 2022 at 5:00 p.m. in the Performing Arts Center.

10. Executive Session – None this month.

11. Adjournment